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Public Administration By Dr Sultan Khan: A Comprehensive Guide for CSS and PMS Aspirants

Public administration is the study of how governments and public organizations manage their resources, policies, and programs. It is also a field of practice that involves applying administrative skills and knowledge to solve public problems and improve public services. Public administration is relevant for anyone who wants to pursue a career in the civil service, public sector, or non-governmental organizations.

One of the best books on public administration for CSS and PMS aspirants is **Public Administration By Dr Sultan Khan**. This book covers all the important topics and concepts of public administration with special reference to Pakistan. It also provides useful tips and strategies for preparing for the CSS and PMS exams. The book is written in a simple and clear language, with examples, diagrams, tables, and charts to illustrate the points. The book is divided into four parts:

- Part I: Introduction to Public Administration
- Part II: Theories and Approaches of Public Administration
- Part III: Public Policy and Decision Making
- Part IV: Public Management and Accountability

The book also includes a glossary of key terms, a bibliography of references, and a list of previous CSS and PMS questions on public administration. The book is available in PDF format online for free download from various sources such as Scribd^[1] and Archive.org^[2]. You can also buy a hard copy of the book from online or offline bookstores.

If you are looking for a comprehensive guide on public administration for CSS and PMS exams, you should definitely check out **Public Administration By Dr Sultan Khan**. It will help you understand the concepts, theories, and practices of public administration in Pakistan and beyond. It will also help you ace your exams with confidence and competence.

Some of the main topics that are covered in **Public Administration By Dr Sultan Khan** are:

1. The nature and scope of public administration, its evolution and development, its relationship with other social sciences, and its significance in the modern world.
2. The classical, neo-classical, human relations, behavioral, systems, contingency, and new public administration theories and approaches, their strengths and weaknesses, and their relevance for Pakistan.
3. The concepts and models of public policy and decision making, the stages and actors of policy process, the types and techniques of policy analysis, and the challenges and issues of policy implementation and evaluation.
4. The principles and functions of public management, the role and skills of public managers, the concepts and techniques of planning, organizing, staffing, directing, coordinating, reporting, and budgeting in public organizations.
5. The concepts and dimensions of accountability, transparency, responsiveness, and ethics in public administration, the mechanisms and instruments of accountability and control, the problems and prospects of accountability in Pakistan.

The book also discusses some of the current trends and challenges in public administration such as globalization, decentralization, privatization, e-governance, citizen participation, good governance, public service delivery, public sector reforms, and public administration education. The book provides a balanced and critical perspective on these issues and suggests ways to improve the performance and quality of public administration in Pakistan.

Public Administration By Dr Sultan Khan is a must-read for anyone who wants to learn about public administration in a comprehensive and systematic way. It is also a valuable resource for anyone who wants to prepare for CSS and PMS exams on public administration. The book will help you develop your conceptual clarity, analytical ability, and problem-solving skills in public administration. It will also help you enhance your knowledge and understanding of the administrative system and practices in Pakistan.

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